



REGIONAL CENTRE FOR QUALITY OF HEALTH CARE MAKERERE UNIVERSITY SCHOOL OF PUBLIC HEALTH

Position Title: Program Officer, HIV/AIDS
Operation Base: Kampala at RCQHC head office
Reporting lines: Technical Advisor-HIV/AIDS

The Regional Centre for Quality of Health Care (RCQHC) provides leadership in promoting Quality of Health Care (QOC) in Africa. The RCQHC is based at Makerere University School of Public Health at the College of Health Sciences in Kampala Uganda. The RCQHC delivers technical assistance, conducts a wide range of activities covering training of health managers, curricula reform/development, conducting innovative operational research in tropical diseases & health systems strengthening. One key program for RCQHC is HIV/AIDS that focuses mostly on Paediatric AIDS care & treatment in Africa, within the auspices of the African Network for Care of Children affected by HIV/AIDS (ANECCA). Key strategic partnerships include USAID-EA, USAID-Ethiopia, USAID-Africa Bureau, and AED among others. The RCQHC seeks to recruit for the post of **Program Officer-HIV/AIDS** that has fallen vacant; we now invite applications for this post.

Role Profile:

1. Contribute to the development and implementation of the RCQHC HIV/AIDS work plans & budgets
2. Contribute to report writing, documenting and disseminating best practices, success stories and lessons learnt.
3. Work with the accounts systems to support the budgeting, tracking and ensure proper utilization of HIV/AIDS program funds.
4. Participate in program monitoring and evaluations in line with work plans.
5. Support the HIV/AIDS Advisor to facilitate activities of the African Network for Care of Children Affected by HIV/AIDS (ANECCA).
6. Support resource mobilization & fundraising for the HIV/AIDS programs at the RCQHC, including identifying potential donor agencies, developing and submitting targeted proposals to the same agencies, and following up the proposals through face-to-face and electronic media discussions.
7. Working with the HIV/AIDS team, in the identification of emerging key issues in the area of HIV and AIDS and designing programs to address gaps, & contribute to innovation
8. Support the development, production and dissemination of various HIV/AIDS educational materials.
9. Work with the IT officer, to ensure smooth running, utilization, M&E of the ANECCA & RCQHC websites and databases, specifically those/sections that cover HIV/AIDS issues.
10. Utilize meetings, presentations and field visits to cultivate new business opportunities for ANECCA/RCQHC.
11. Support innovative research projects
12. Any other duties linked to institutional development as assigned by the supervisor

Competencies & Qualifications:

- A Basic degree in Human Medicine (or equivalent), and a Postgraduate qualification (preferably at Masters level or equivalent) in either Pediatrics, Child health or Public Health, or Epidemiology or Project Planning & Management or other relevant discipline- a requirement
- At least 3 years experience in managing HIV/AIDS service delivery and /or programming projects-
- Knowledge and Experience in provision of clinical care & treatment for AIDS in developing countries-a requirement.

- Experience with in-service training on AIDS care and treatment for various calibers of health care service providers – a requirement.
- Knowledge of current approaches to providing care, treatment and support services to persons living with HIV, including regional and global trends in related policy and programming –a requirement.
- Facilitation, Training skills, and abilities to contribute to curricula design; as well as proposal development , documentation & writing skills

Additionally, candidates must have good writing & communication skills in English language. A working knowledge of French/Kiswahili/ Amharic or other regional languages an advantage. Good workplace skills, including cross-cultural and interpersonal skills are essential. Self management, Self drive, networking & team work. Ability to work under demanding deadlines and handle several tasks at a go. You must be prepared to travel extensively across Africa close to 50% of time.

The RCQHC is an equal opportunity employer; women, PWDs, PLWHIV are encouraged to apply.

Terms of Employment:

The person appointed to this post will be employed by the RCQHC (Regional Centre for Quality of Health Care) and will follow the rules and regulations of the institution as an employee. S/he will be line managed by the Technical Advisor-HIV/AIDS (Coordinator ANECCA)

Appointment:

The appointment will initially be for 1 year, with possible renewal subject to satisfactory performance and availability of funds. A three-month probation period will be lifted upon satisfactory performance.

Remuneration:

Attractive and negotiable remuneration, depending on qualifications and experience, Additional benefits including: Housing for non- Ugandan residents, Medical care for self and immediate family, annual leave

Application procedures:

Interested and qualified persons should send their motivation letters, curriculum vitae, key academic documents by post or email to:

- The Director, Regional Centre for Quality of Health Care, (Application PO-HIV/AIDS)
Makerere University School of Public Health, P. O. Box 29140, Kampala, Uganda
- E-mail to: mail@rcqhc.org, copy hbarigye@rcqhc.org

Closing date for receiving applications is 24th November 2010. Only short listed candidates will be contacted. Those who will not have heard within a month of publication of the advertisement should consider their applications unsuccessful.